

Reinstalling TIMEWARE3

If it is necessary for you to reinstall TIMEWARE3, please follow these steps:

1. If you still have a working version of TIMEWARE3 and would like to preserve the data from event lists, and meets, do a backup of each of the systems you want to keep. From the Main Menu select Utilities/Backup/Backup and save the backup to a folder OUTSIDE the existing C:\TIMEWARE3 folder. You can save to the Desktop or to an external storage device, like a CD or flash drive.
2. If you will reinstall TIMEWARE3 on the same computer as before, you should first remove the old installation. Close TIMEWARE3. From the Windows Start menu, select Control Panel, the Add/Remove Programs (Windows XP) or Program Features (Windows 7). Select TIMEWARE3, which may already be highlighted, and click Remove (Windows XP) or Uninstall (Windows 7).
3. Using Windows Explorer or My Computer, delete the C:\MEETWARE3 folder and all its contents.
4. Install TIMEWARE3 from your original CD or a replacement CD. Be sure to enter the License Key number from the CD label when prompted. You can find the Installation Instructions for TIMEWARE3 at <http://www.istime.com/istdnn/CustomerService/TipsandTechnicalSupport.aspx>.
5. In order to restore your backup, you must have a system with the same **system folder** name. You can identify the original system folder name by looking at the backup's file name: BACKUP_(**your system folder name**).ZIP. From Utilities/System, check to see if you need to create a NEW system. Once you have the system in place, go to Utilities/Backup/Restore and restore the original data.
6. If you are not restoring old data, be sure to update your System settings and Event Lists.
7. If you are installing from your original CD, you should check for updates at <http://www.istime.com/istdnn/CustomerService/SoftwareUpdates.aspx> to make sure you are using the most current version.

Please call 800/835-2611 or email info@istime.com with any questions.